2017 SPR CALL FOR ABSTRACTS

Symposia Submissions

Symposia are designed for the presentation of several talks related to a common area of research. To encourage a synthesis of research, the Program Committee will give highest priority to proposals that reflect interdisciplinary approaches to a topic and represent contributions from multiple laboratories. Inclusion of senior members, as well as a junior member is also encouraged. Symposia should have a well-defined focus with all participants addressing the same problem area. If a discussant is included, they should be familiar with all of the papers and be prepared to evaluate and integrate the material presented rather than present new data. The time allotted to symposia will be 90 minutes. Symposium organizers should ensure that the number of participants allows time for the presentations, discussant’s remarks, and questions from the audience. Evaluations of symposia by the Program Committee will be based on a summary abstract submitted by the organizer(s) and individual abstracts prepared by each participant. The maximum number of abstracts that may be submitted for a symposium is six (one overall abstract and five supporting abstracts). Symposia including five presenters should be particularly attentive to ensuring there is still sufficient time for discussion. At submission of each supporting abstract there will be an option to indicate whether the individual presentation shall be considered for a poster presentation if it is not possible to accept the symposium. Choosing this option will not influence the review of the symposium proposal.

Structured Panel Discussions

These 90-minute sessions are designed to stimulate discussion about a particular issue by a panel of investigators working in that area. Examples of topics of past panel discussions include challenges related to specific methodologies, issues concerning funding, conducting psychophysiological research in predominantly undergraduate institutions, the future of psychophysiology, etc. Compared to symposia, they place less emphasis on formal oral presentation and are less data intensive. Instead, the focus should be on structured discussion among the panelists and/or questions from the audience. The Program Committee will review all panel discussion submissions. The evaluations will be based on the summary abstract submitted by the organizer(s) and individual abstracts prepared by each participant. A clear integrative focus should be apparent in the summary statement prepared by the organizer(s) and the abstracts of the individual participants. The maximum number of abstracts that may be submitted for a panel discussion is six (one overall abstract and five supporting abstracts). As for symposia proposals, there will be an option to indicate whether the individual presentation shall be considered for a poster presentation if it is not possible to accept the symposium. Choosing this option will not influence the review of the symposium proposal.

DEADLINE FOR RECEIPT OF ABSTRACTS

Submissions of proposals for symposia and structured panel discussions must be received electronically no later than 11:59 p.m. (Pacific Daylight Time) on Monday, February 20, 2017, and submissions of poster abstracts must be received no later than 11:59 p.m. (Pacific Daylight Time) on Monday, April 3, 2017. The 2017 Annual Meeting Call for Abstracts will open on Wednesday, February 1, 2017. Please review the submission instructions carefully.

All presenters will be expected to register (and pay) to attend the meeting. Notification of acceptance or rejection of abstracts will be emailed to the designated corresponding author in May 2017. All correspondence about a given submission will be sent to the corresponding author only.

PRESENTATION FORMATS

Each of the following is a presentation format at the SPR Annual Meeting.

SYMPOSIA SUBMISSIONS

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PRESENTATION FORMATS

Each of the following is a presentation format at the SPR Annual Meeting.

February 1, 2017
Symposia abstract submission system opens
February 20, 2017
Deadline for symposia and panel discussion submissions
March 1, 2017
Poster abstract submission system opens
April 3, 2017
Deadline for poster submissions

The Society for Psychophysiological Research (SPR) is pleased to announce its call for submission of abstracts to be considered for presentation at its conference in Vienna, Austria, on October 11-15, 2017. This year’s program features keynote addresses by Angela Friederici, Russ Poldrack, and Matthew Rushworth. Preconference workshops on advanced model-based and single-trial EEG analyses, multilevel modeling, and autonomic nervous system activity analysis are planned!

We encourage submission of abstracts describing new research on the interrelationships between the physiological and psychological aspects of behavior. Abstracts must be written in understandable English and will be evaluated on the basis of scientific merit by peer review. Abstracts should report original data that will not be published elsewhere prior to the meeting, although presentation at a recent meeting (e.g., within a year) of another society is acceptable. Submissions should cover primarily methods and results, although contributions with a theoretical or methodological emphasis are welcome. Studies for which results are not apparent or which do not include physiological measures are not appropriate and will not be considered for inclusion in the program.

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PRESENTATION FORMATS

Each of the following is a presentation format at the SPR Annual Meeting.
ABSTRACT SUBMISSION INSTRUCTIONS

SPR uses an electronic process for the submission of abstracts. Submitting authors need Internet access and an email address. Electronic submissions must be received by 11:59 p.m. (PDT) on Monday, February 20, 2017, for symposia and structured panel discussions, and by 11:59 p.m. (PDT) on Monday, April 3, 2017, for posters, to be considered for inclusion in the program.

When preparing an abstract for submission, please carefully follow the instructions below:

1. All abstracts must be prepared in plain text, in understandable English with no embedded symbols or formatting characters. Submissions may not include charts, graphs, tables, or references. Please spell out the symbols (alpha, beta, microns, picomolar, etc.) or translate them (mean, chi square, etc.) in your abstract submission.

2. Limit the abstract to 1,600 characters in length, including spaces. Abstracts longer than 1,600 characters will not be accepted. The 1,600-character limit applies to the abstract body only and DOES NOT include the title, authors, and optional funding source information.

3. If accepted, your author-prepared abstract will be published in a supplement to the journal, Psychophysiology, as it appears on your electronic submission. The SPR Program Chair, as Editor of the supplement, reserves the right to make editorial corrections to the submitted abstract, if necessary.

4. The corresponding author must register with the system before submitting an abstract. This is done to separate contact information from content. It also allows submitting of multiple abstracts without having to provide contact information for each one. You must provide a username and password when registering. This username and password will allow you to submit and edit your abstracts until the deadline of 11:59 p.m. (PDT) on February 20, 2017, for symposia and structured panel discussions, and on April 3, 2017, for posters. A confirmation email will be sent when you register and also when submitting or updating an abstract. If you do not receive a confirmation email after submitting your abstract, please contact the SPR Office at meetings@sprweb.org.

5. Carefully follow the directions and style on the sample abstract provided with the website instructions:
   - Use capital letters for the title of the abstract.
   - List all authors first and then list the institution or affiliation.
   - Do not include author degrees.
   - Do not include a department or location (i.e., city, country).
   - List the affiliation/institution in English (i.e., University of X).
   - If you wish a funding source for your research to appear in the abstract, please include it under the "Optional - Funding Source" box on the submission form. Please DO NOT list the funding source in the body of the abstract. If there is no funding source, please leave this box blank.
   - A keyword index will be included in the journal supplement along with the published abstracts.
   - Please select one to three descriptors to describe your abstract.
   - Please provide a complete mailing address, including email address, with your submission. The SPR Office will communicate with the corresponding author through the email address that is given at the time of registration. Should this email address change at any time before April 3, you may log in to the system and update your information.
   - Proofread your submission. If included in the program, the SPR Program Chair reserves the right to make editorial corrections to the submitted abstract when necessary. SPR is not responsible for author errors. Please check the formal name and spelling of your university; we receive numerous submissions that include the incorrect spelling of university affiliations, especially if a university name includes any special characters. Please double-check the formal spelling of your institution’s name.
6. Consider submitting your abstract earlier than the deadline. SPR welcomes early submissions!

7. Each corresponding author will receive an email confirmation within 24 hours of registration and abstract submission. Abstracts may be edited until 11:59 p.m. (PDT) on February 20, 2017, for symposia and structured panel discussions, and on April 3, 2017, for posters.

If you do not receive an email response within 24 hours, SPR did not receive your abstract. In this case, it is your responsibility to contact the SPR International Office by contacting Jane Shepard at meetings@sprweb.org.

**POSTER PRESENTATION**

For abstracts to be considered for a poster, please follow these additional instructions:

1. Provide a concise description of your study in narrative form. The 1,600-character limit applies to the abstract body only and DOES NOT include the title, authors, and optional funding source information.

2. Data presented in the abstract as “work in progress” will not be considered for program inclusion.

**SYMPOSIA/STRUCTURED PANEL DISCUSSIONS**

For abstracts to be considered for a symposium or panel discussion format, please follow these additional instructions:

1. Prepare a summary abstract of the symposium as a whole (less than 1,600 characters, including spaces). The 1,600-character limit applies to the abstract body only and DOES NOT include the title, authors, and optional funding source information. List the names and affiliations for the symposium chair, each presenter, and the discussant under the title. Provide a concise description of your proposed presentation in narrative form. (If the corresponding author is also an author on the abstract, please be sure to include their name and contact information in the list of authors.)

2. Prepare 3-4 (maximum of 5) separate abstracts for each paper in the symposium. Adhere to the general abstract guidelines for all individual symposium paper abstracts (e.g., 1,600 character limit, English text, funding information, etc.). Include authors and their affiliations. Please enter individual supporting abstracts in the order of their presentation. Individual abstracts may be added after the summary abstract by selecting the “Add Supporting Abstract” button on the main abstracts web page.

3. The symposium chair will be responsible for corresponding with each presenter. The SPR International Office will send all correspondence to the symposium chair only.

**QUESTIONS?**

Should you have questions about your submission, please contact:

Jane Shepard, Meeting Planner  
Email: meetings@sprweb.org  
Tel: +1 (608) 443-2472, ext. 137